



## Application for Financial Assistance under the Socialized Tuition and Financial Assistance Program

### Qualification of a PREPPI Scholar

1. The scholarship is offered only to Filipino citizens.
2. The student must pass the Entrance qualifying written and verbal exams.
3. The student must have a history of good standing in his/her previous school for the past 3 years. This includes behavioral as well as academic performance.
4. The student has never been deemed guilty or had any offense that carries a penalty of more than five (5 days) suspension.
5. All standard requirements for a regular enrollee plus the additional requirements for a scholar must be met. (*See Checklist of Requirements below*)
6. The parent or legal guardian, in behalf of the student, must submit a timely accomplished application form to the Preppi Scholarship Committee and complete the required documents.
7. The student must truly be in need of financial assistance as determined by the Preppi Scholarship Committee. However, once accepted, the parents must show ability and willingness to meet other financial responsibilities associated with having a child at Preppi School. This refers to incidental costs for School Programs and Professional Sports Training for the school year. For a detailed cost estimate, kindly inquire from the Preppi Admin.
8. Applicants whose parents have no fixed income must submit a duly notarized affidavit of support from other family members, specifying the amount of support per year.

### Condition of Scholarship

1. The scholarship or grant shall be for one academic year, renewable annually, upon application and review.
2. The school reserves the right to determine whether the student deserves financial assistance, and the kind and amount of assistance.
3. The Scholarship Program or financial assistance will be withdrawn from a student if it has been deemed that the parent withholds and/or falsifies information, without prejudice to other penalties that may be imposed by the school.
4. The Scholarship coverage (full or partial) awarded to a student depends on the parent's financial capacity which will be evaluated by the Preppi Scholarship Committee. All other school expenses not covered by the scholarship must be borne by the scholar's family.
5. All information supplied by the parents will be treated with strict confidentiality and will be for the internal use only by the school.
6. Parents must undergo an interview and demonstrate compliance with the Preppi Principles and Pedagogy. An alignment of the parenting philosophy with the school is expected. The parents should also manifest the ability to apply the Preppi Principles to support and extend the Preppi learning in the home.

7. The scholar is required to do some community work (minimum of 5 hours for the school year) during the school year, period of scholarship, and represent the school in special events. The teachers will advise the schedule ahead of time and prepare the student to perform excellently.
8. Parents are required to be involved in 1-3 school activities in the school year which will be prescribed by the teacher.
9. Recipients of a scholarship are expected to finish the full course (i.e. Preschool Program – 3 years, Grade School Program – to complete Grade 6). Therefore, the parents will have to promptly renew the scholarship every year. The Scholarship Committee will evaluate the parents' participation and commitment as well as the scholar's performance before awarding the scholarship for the next school year.
10. The scholarship may be revoked if the student is not able to comply with the school requirements, maintain a grade point average of 95% and manifest a consistent responsible and model behavior despite guidance from the teachers.
11. Cancellation of scholarship may occur if the Preppi Scholarship Fund is not able to support the scholar for next school year and / or the parents and/ or scholar are not able to comply with the above requirements.

### Important Note

*This form MUST NOT be changed or tampered with. Please just fill in the blanks or questions asked.*

*Please DO NOT PRINT BACK TO BACK. Print one page per sheet.*

### Procedure for Application

- Please be sure to submit all required documents/materials. Non-submission of applicable documents/materials may be considered withholding of information and the application will not be processed.
- The Application form must be filled out by the parent/legal guardian.
- Print all entries legibly. Place a check mark inside the box of the appropriate response.
- Please avoid erasures. **For each erasure, the applicant must countersign the item corrected on the page margin.**
- Kindly **answer all questions**. If the question requires a numerical response and the answer is None, write 0. When the question is not applicable to your situation, write NA. **Please do not leave any item blank.**
- Type the Name of the Student on the Footer stating "Name of Student"** (The name will automatically appear on each page)
- Number of Documents required:
  - 1) First set: Please submit the accomplished application directly to the School Director via direct email. Attach all photocopies of the required documents/materials as indicated on the checklist below via email. **The original copies have to be presented to the Administrator in Preppi School, Pasig City for authentication.**
  - 2) Second set: One set (hard copy) has to be submitted to Preppi School, Pasig City.



## Checklist of Required Documents / Materials

You may copy this box with checkmark for easier accomplishment of the list.

- 1. One (1) passport size picture taken within the last three months, with the student's full name printed on the back, stapled on Page 3 of this form.
- 2. Birth certificate of the student (for first time applicants).
- 3. Income Tax Returns of the student's parents/legal guardian for the previous year (including attached BIR Form W-2, balance sheets and income statements).

If unemployed or exempt, submit the BIR Certification of Exemption from non-filing of ITR or Municipal Certification of Unemployment (state the annual gross income if exempt).

3.1 **First Time Applicants:** Income Tax returns (including all attachments) of parents/legal guardian for the **last 3 years**.

3.2. For old applicants: Income Tax returns (including all attachments) of parents/legal guardian for the **current year only**.

- 4. Income Tax Returns of other gainfully employed members of the student's household for the previous year. *Note: Household means all persons living under the same roof and/or sharing food and expenses.*
- 5. Affidavit of support from legal guardian, if applicable.
- 6. Personal Statement of Assets and Liabilities of the student's parent/legal guardian/ Use the form as provided in this application form.
  - 6.1 Bank, housing, car or commercials loan and mortgage documents.
  - 6.2 Affidavit concerning personal loan if value of loan declared exceeds P10,000.00
- 7. Latest Tax Declarations of all real properties (for every household member who has real property.)
- 8. Assessment form or statement of account or certification from the student's previous school or alternative school (for matching rate regarding the amount of school fees paid or to be paid by the parent.
- 9. Electric bills for the last three (3) months.
- 10. Water bills for the last three (3) months.
- 11. Marriage Certificate if applicant is married.



## Deadline for Submission of Application Forms

Re-enrollees: **April 15, 2012**  
 Incoming Grade 1: **April 30, 2011**  
 Transfer Students from other schools:  
     Preschool **May 15, 2011**  
     Grade School **May 15, 2011**

Passport Size 2" x 2"  
Photo

Print name at the back of the photo  
and staple here. .

This Box Must be filled by Preppi Scholarship Committee Only	
<i>Form completely filled out?</i>	
<input type="checkbox"/> Yes	
<input type="checkbox"/> No	
Lacks Nos.:	
Schorship Type Granted?	
<i>Notarized?</i>	
<input type="checkbox"/> Yes	
<input type="checkbox"/> No	

This Box Must be filled by Preppi Scholarship Committee Only			
Student Name:		Application No.:	
Grade Level		Branch:	<b>Pasig - Main</b>
Student Name:		Application No.:	
Grade Level		Branch:	



## Application Form

You may copy this box with checkmark for easier accomplishment of the list.

### 1. Student Data

**1.1 Student's Name:**

Family Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Middle Name: \_\_\_\_\_

**1.2 Date of Birth:** Month: \_\_\_\_\_ Day: \_\_\_\_\_ Year: \_\_\_\_\_

**1.3 Sex:** Male  Female

**1.4 Citizenship:** Filipino  Other: \_\_\_\_\_

**Student lives**

**with:** both parents  dad  mom

guardian (name):  \_\_\_\_\_

**1.5 Home Address of Student**

Street Address: \_\_\_\_\_

Barangay: \_\_\_\_\_

City/Municipality: \_\_\_\_\_

Province: \_\_\_\_\_

Zip Code: \_\_\_\_\_

**1.6 Student's Contact Number:**

Landline: \_\_\_\_\_

Cell phone: \_\_\_\_\_

**1.7 Student's e-mail Address (if applicable):** \_\_\_\_\_

**1.8 Who will be actively involved in the education of the student?**

both parents  dad  mom

guardian (name):  \_\_\_\_\_

**1.9 Who will finance the student's schooling?**

both parents  dad  mom

guardian (name):  \_\_\_\_\_

Educational Plan, pls specify:  \_\_\_\_\_

How much is the support? PhP \_\_\_\_\_

Others, pls specify: \_\_\_\_\_

How much is the support? PhP \_\_\_\_\_

**1.10 Name and Address of Father**

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Barangay: \_\_\_\_\_

City/Municipality: \_\_\_\_\_

Province, Zip Code: \_\_\_\_\_

Email address: \_\_\_\_\_

**1.11 Father's Contact Numbers**

Landline: \_\_\_\_\_

Cell phone: \_\_\_\_\_



**1.12 Name and Address of Mother**

Name: \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 Barangay: \_\_\_\_\_  
 City/Municipality: \_\_\_\_\_  
 Province, Zip Code: \_\_\_\_\_  
 Email address: \_\_\_\_\_

**1.13 Mother's Contact Numbers**

Landline: \_\_\_\_\_  
 Cell phone: \_\_\_\_\_

**1.14 Name and Address of Guardian**

Name: \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 Barangay: \_\_\_\_\_  
 City/Municipality: \_\_\_\_\_  
 Province, Zip Code: \_\_\_\_\_  
 Email address: \_\_\_\_\_

**1.15 Guardian's Contact Numbers**

Landline: \_\_\_\_\_  
 Cell phone: \_\_\_\_\_

**1.16 Student Type**

Re-enrollee  Transferee   
 First Time student  Part time student

**1.17 Grade Level**

Preschool Toddler  Kinder   
 Nursery  Prep   
 Grade School Grade Level \_\_\_\_\_

**1.18 Sibling Order:** \_\_\_\_\_

**1.19 Do you have a child/ren enrolled in Preppi School?**

Name: \_\_\_\_\_  
 Grade Level: \_\_\_\_\_  
 School Years enrolled in: \_\_\_\_\_

**1.20 Children enrolled in other schools:**

Name	Grade	School	Tuition Paid	With Scholarship?	
				Yes	No

**1.21 Distance of Preppi School form Home (kms):** \_\_\_\_\_

**1.22 Daily mode of transport to and from school (encircle codes):**



Family/own vehicle	1	
Carpool	2	
Motorcycle	3	
Public Transport	4	Cost round trip per day: PhP _____
Bicycle/walk	5	
Car Service	6	Cost per month:Php _____

**2. Student Data**

**2 FAMILY/HOUSEHOLD DATA**

*Household is defined as all persons living under the same roof and/or sharing food and other expenses.*

**2.1 Who co-resides with the student?**

- Father/Stepfather
- Mother/Stepmother
- Legal Guardian
- Brothers/Stepbrothers                      Number: \_\_\_\_\_
- Sisters/Stepsisters                              Number: \_\_\_\_\_
- Others    Number: \_\_\_\_\_

Specify: Relatives \_\_\_\_\_  
 House helpers \_\_\_\_\_  
 Others: \_\_\_\_\_

Total members of your family co-residing with the student: \_\_\_\_\_

**Educational Attainment Type Codes:**  
*(choose the highest applicable)*

- G Master's or doctorate degree holder
- CG College graduate
- C Attended college but not graduated
- HG High school graduate
- H Attended high school but not graduated
- EG Elementary school graduate
- E Attended elementary school but not graduated
- N Never attended school

**Occupation Group Codes:**

- M Government official, corporate executive, manager, managing proprietor, supervisor
- P Professional: accountant, dentist, doctor, engineer, lawyer, teacher
- T Technician
- C Clerk
- W Sales worker, farmer, forestry worker, fisherman, trade worker, plant and machine operator, machine operator, assembler, laborer, unskilled worker
- O Other occupation
- U Unemployed



2.2 Parents/Legal Guardian

Indicate currency

Name <i>(circle which one applies specifically)</i>	Age	Educational Attainment Type <i>(see code list p6)</i>	School Attended or Graduated From	Name of Employer	Occupation Group <i>(see code list p6)</i>	Previous Year's Gross Income	Previous Year's Gross Income Taxes Paid	Still Living?		
								Yes, Living Abroad?		No
								Yes	No	
Father/ Stepfather										
Mother/ Stepmother										
Legal Guardian										

2.3 Other family or household members who are employed or earning

Indicate currency

Name of Family or Household Member who Is Employed	Age	Educational Attainment Type <i>(see code list p6)</i>	School Attended or Graduated From	Name of Employer	Occupation Group <i>(see code list p6)</i>	Previous Year's Gross Income	Previous Year's Gross Income Taxes Paid	Still Living?			Relationship to the student applicant
								Yes, Living Abroad?		No	
								Yes	No		



**2.4 Other Relatives or Siblings who contribute in meeting the family expenses**

For married applicants, include children. Use a separate sheet if necessary.

Name	Age	Relationship to the Applicant	Type of Contribution	Average Monthly Contribution

**2.5 What are the sources of income of your household? (select all that apply)**

- |  |  |
|--|--|
| <input type="checkbox"/> Business                  | <input type="checkbox"/> Remittances from abroad   |
| <input type="checkbox"/> Practice of profession    | <input type="checkbox"/> Commissions               |
| <input type="checkbox"/> Farms/haciendas/fishponds | <input type="checkbox"/> Earnings from investments |
| <input type="checkbox"/> Real estate rentals       | <input type="checkbox"/> Pensions                  |
| <input type="checkbox"/> Salaries or wages         | <input type="checkbox"/> Others                    |

**2.6 How many of the following are living with or working full-time for your family?**

Number and  
Monthly  
Salary

- Housemaid \_\_\_\_\_
- Houseboy \_\_\_\_\_
- Yaya \_\_\_\_\_
- Cook \_\_\_\_\_
- Driver \_\_\_\_\_
- Gardener \_\_\_\_\_
- Security guard \_\_\_\_\_
- Others, please specify: \_\_\_\_\_

**Does your family have any of the following?**

**2.7 following?**

Include only those that are in good working condition and have been purchased or acquired by your family within the last ten (10) years.

Number of working units

- Stereo/audio system \_\_\_\_\_
- Karaoke \_\_\_\_\_
- Piano/organ/electronic keyboard \_\_\_\_\_
- Cell phone \_\_\_\_\_
- Television set \_\_\_\_\_
- Video player (e.g., DVD/VCD player, VHS player) \_\_\_\_\_
- Video camcorder \_\_\_\_\_
- Wood/charcoal/kerosene stove \_\_\_\_\_
- LPG stove \_\_\_\_\_
- Electric stove \_\_\_\_\_
- LPG cooking range with oven \_\_\_\_\_
- Electric cooking range with oven \_\_\_\_\_



- Microwave oven \_\_\_\_\_
- Refrigerator \_\_\_\_\_
- Upright or chest-type freezer \_\_\_\_\_
- Washing machine \_\_\_\_\_
- Heated electric clothes dryer \_\_\_\_\_
- Air conditioner \_\_\_\_\_
- Electric water pump and tank \_\_\_\_\_
- Electric water heater \_\_\_\_\_
- Desktop personal computer \_\_\_\_\_
- Notebook/laptop personal computer \_\_\_\_\_
- Computer game system (e.g., Sony PlayStation) \_\_\_\_\_

2.8 **Do you have telephone landlines?**

- No
- Yes                      How many landlines? \_\_\_\_\_

2.9 **Do you have electricity?**

- No
- Yes

**How much were your electricity bills for the last three months? (attach copy of each bill)**

- Month: \_\_\_\_\_ Amount of bill: P \_\_\_\_\_
- Month: \_\_\_\_\_ Amount of bill: P \_\_\_\_\_
- Month: \_\_\_\_\_ Amount of bill: P \_\_\_\_\_

2.10 **Do you have piped or running water inside the house?**

- No
- Yes

**How much were your water bills for the last three months? (attach copy of each bill)**

- Month: \_\_\_\_\_ Amount of bill: P \_\_\_\_\_
- Month: \_\_\_\_\_ Amount of bill: P \_\_\_\_\_
- Month: \_\_\_\_\_ Amount of bill: P \_\_\_\_\_

- Do you have a cable or satellite television subscription?**     No     Yes
- Do you have an Internet service subscription?**                       No     Yes

2.11 **What is the classification of the house your family is staying in?**

- Owned, not mortgaged
- Owned, mortgaged Monthly amortization: P \_\_\_\_\_
- Rented Monthly rental: P \_\_\_\_\_
- Rent free / Living with relatives \_\_\_\_\_
- Others, please specify: \_\_\_\_\_

2.12 **What is the approximate floor area (in sqm) of the house your family is staying in?**

- \_\_\_\_\_ sq. m
- How many bedrooms do you have? \_\_\_\_\_
- How many toilets and bathrooms do you have? \_\_\_\_\_
- Do you have flush toilets?                       No                       Yes
- Do you have a swimming pool?                       No                       Yes

2.13 **Which of the following are owned by your family?**





Yes

How much per month? P \_\_\_\_\_



*Non-Residential Lots / Agricultural Lands*  
Area (in sq. m)

Location (Municipality/City, Province)

Market Value

_____	_____	_____
_____	_____	_____
_____	_____	_____

**Do you earn income from these non-residential lots or agricultural lands?**

- No
- Yes

How much per month? P \_\_\_\_\_

2.18 **What buildings and/or houses are owned or rented out to others by your family?**

Area (in sq. m)	Location (Municipality/City, Province)	Monthly Rental	Market Value
_____	_____	P _____	P _____
_____	_____	P _____	P _____
_____	_____	P _____	P _____

**Do you have boarders, lodgers, or bedspacers?**

- No
- Yes

How much is your total monthly income from boarding, lodging, or bedspacing?

P \_\_\_\_\_

2.19 **Are there special circumstances in your family which may help the school evaluate your financial need?**

- No
- Yes

State briefly the circumstances below:



**2.20 Membership of parents in (encircle all applicable numeric codes):**

- 0 None
- 1 Sports and country club (e.g., Makati Sports Club, Wack Wack Golf Club)
- 2 Service organization (e.g. Lions, Rotary)
- 3 Professional association (e.g. Integrated Bar)
- 4 Business organization (e.g. PCCI, Chamber of Commerce)
- 5 Others, please specify: \_\_\_\_\_

**2.21 Do you have a passport?**

1 Yes      2 No

**Father**

If yes, passport # \_\_\_\_\_

Have you ever travelled outside the Philippines within the past five years?      1 Yes      2 No

If yes, who financed the trip?      1 Family      2 Others

**Mother**

If yes, passport # \_\_\_\_\_

Have you ever travelled outside the Philippines within the past five years?      1 Yes      2 No

If yes, who financed the trip?      1 Family      2 Others

**Legal Guardian**

If yes, passport # \_\_\_\_\_

Have you ever travelled outside the Philippines within the past five years?      1 Yes      2 No

If yes, who financed the trip?      1 Family      2 Others

**Student Applicant**

If yes, passport # \_\_\_\_\_

Have you ever travelled outside the Philippines within the past five years?      1 Yes      2 No

If yes, who financed the trip?      1 Family      2 Others



### **3 Vicinity Map of the Family Residence**

Please indicate landmarks in your sketch.



**PERSONAL STATEMENT OF ASSETS AND LIABILITIES OF PARENTS/LEGAL GUARDIAN/**

I, \_\_\_\_\_, of legal age, married and a resident of \_\_\_\_\_, hereby state:

1. That my family's Assets and Liabilities as of December 31, 20\_\_\_\_, are as follows:

**(a) ASSETS: (Personal and Real Properties):**

**Personal Properties**

	<b>Cost</b>
Savings	Php _____
Stocks/Investments	_____
Vehicles	_____
Jewelry	_____
Furniture	_____
Appliances	_____
Others	_____

TOTAL PERSONAL PROPERTIES Php \_\_\_\_\_

**Real Properties:**

	<b>Total Market Value as of latest Tax Declaration</b>
Residential Lands	Php _____
Non-residential Land/s	_____
Residential Buildings	_____
Non-residential Buildings	_____

TOTAL REAL PROPERTIES Php \_\_\_\_\_

**(b) LIABILITIES:\*** Php \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TOTAL LIABILITIES Php \_\_\_\_\_

**(c) NET WORTH:** Php \_\_\_\_\_

*(Total Assets minus Total Liabilities)*

2. That this personal statement is made to support the application for financial assistance under the Preppi Scholarship Program of

\_\_\_\_\_ (name of student)

\_\_\_\_\_  
Printed Name and Signature of Parent/Legal Guardian

\* Note: If bank, housing, car or commercial loans, submit documents.



## Statements

I hereby certify that I have read the entire questionnaire and that I certify to the truthfulness and completeness of the information which I have furnished in this application together with all the documents attached. I understand that any misinformation and / or withholding of information will automatically disqualify my child from receiving any financial assistance, or tuition scholarship, and may serve as ground for his / her expulsion from Preppi School Foundation Inc.

**In addition, if such misinformation and / or withholding of information on my part is discovered after my child has been awarded tuition scholarship or any form of financial assistance, I will be required to reimburse all the financial benefits received plus all the legal rate of interest prevailing at the time of reimbursement without prejudice to the filing of charges against me.**

**In signing this application form, I hold the responsibility for the truthfulness and completeness of the information supplied herein.**

I authorize Preppi School Foundation to conduct a bank credit check and send a fact-finding team to visit my home / residence to verify the veracity of the information provided in this application and I will give my utmost cooperation in this regard.

**I understand that my refusal to comply with any of the above-mentioned conditions may mean suspension or withdrawal of Financial Assistance and Scholarship benefits and privileges of my child.**

Date: \_\_\_\_\_

\_\_\_\_\_  
Printed Name of Parent/Legal Guardian

\_\_\_\_\_  
Signature of Parent/Legal Guardian



## Important Reminders

### Before you submit this Form

*Please remember to submit this Application Form along with the Notarized Acknowledgement.*

*Refer to pages 2-3 to make sure you have all the Requirements for Submission. All original documents need to be presented before any photocopies of documents are accepted.*

#### **Submission of the first set of documents:**

*Kindly email directly to [maritapierce@preppischool.com](mailto:maritapierce@preppischool.com) to expedite the processing of your Scholarship Application.*

#### **Submission of the second set of documents:**

*You need to call the Administrator to schedule an appointment for the presentation of your documents for personal submission. Please make sure that the completion and compliance of your application is assessed on the same day you present your documents.*

*If you have any concerns regarding the application form or processing of your request, kindly email directly to [maritapierce@preppischool.com](mailto:maritapierce@preppischool.com).*

*Please allow 1-3 weeks for the processing of your request.*